

MINUTES
SUTTONS BAY TOWNSHIP BOARD
REGULAR MEETING
August 11, 2021

CALL TO ORDER - REGULAR MEETING

Rich Bahle, Supervisor, called the regular meeting of the Suttons Bay Township Board of Trustees to order at 5:15 P.M. on Wednesday, August 11, 2021 at the Suttons Bay Bingham Fire and Rescue Meeting Room, 201 St Mary's Street, Suttons Bay, Michigan. The Township allowed guests to meet remotely.

Board members announce name, position, present physical location

ROLL CALL - Quorum Present

Rich Bahle, Township Supervisor
Sandy VanHuystee, Township Clerk
Dorothy Petroskey, Township Treasurer,
Tom Nixon, Township Trustee,
Debbie Slocombe, Township Trustee,

APPROVAL OF THE AGENDA

The agenda was approved by consensus.

PUBLIC COMMENT

None.

REPORTS

- Treasurer - As presented.
- Planning & Zoning – No report
- Fire Authority – The Board discussed the pension fund and actuary results. Rich Bahle stated the fund is in good shape.
- Parks & Rec –Trustee Debbie Slocombe stated that the draft minutes have been presented. She added that the Rec Committee elected new officers, discussed the memorial garden signs and the OMA. Tom Nixon asked that the next agenda include parking lot location, dog park and pathway to the memorial garden.
- Facilities – No report.

OLD BUSINESS

1. Approval of the Minutes of previous meetings.

July 14, 2021 Minutes-Tom Nixon noted a typo on the last page with an extra “r” in member. ***Dorothy Petroskey/moved, Rich Bahle/supported, to approve the Minutes of July 14, 2021 as amended, PASSED.***

July 28, 2021 Minutes-Tom Nixon asked that the Board member that were in attendance be listed in the minutes.

Tom Nixon/moved, Rich Bahle/supported, to approve the July 28, 2021 Minutes as amended, PASSED.

2. Approval of the Bills

Sandy VanHuystee/moved, Debbie Slocombe supported to approve payment of the bills in the amount of \$25,946.50 (which included Whiteford Maintenance) PASSED.

3. Memorandum of Understanding Leelanau Soccer Club/Field Use & Maintenance

Tom Nixon and Debbie Slocombe met with the Leelanau Soccer Club and reviewed the Memorandum of Understanding. He indicated that the LSC Board has approved the document and he and Debbie were comfortable with the changes made. ***Tom Nixon/moved, Debbie Slocombe/supported to accept the memorandum of understanding between Leelanau Soccer Club and Suttons Bay Township as presented and authorize the Supervisor to sign the same on behalf of the Township. PASSED***

4. Coronavirus Local Fiscal Recovery Fund (CLFRF) Motion to Open Separate Bank Account.

Dorothy Petroskey stated that the MTA recommends that the funds received from the CLFRF be placed in a separate bank account. She added that the account will require a single audit each year.

Dorothy Petroskey/moved Sandra VanHuystee/supported to open a separate bank account for the Coronavirus Local Fiscal Recovery Funds. PASSED

NEW BUSINESS

Herman Park: Memorial Garden Sign:

JoAnne Gerben spoke on behalf of the Bay Area Garden Club regarding a sign request for the Blue Star Memorial gardens. They are asking for a 40” x 24” sign to be placed in the garden that identifies the garden club and all their hard work. Board members discussed sign standards and identification for all the areas of the park. The Garden Club would like to make a dedication in early October and have been notified it will take up to 30 days to have the sign. It was suggested that the Board members make an on-site visit to see where the sign is proposed to be placed and to see how it fits in.

2. Federal Procurement Conflict of Interest Policy

The federal government is requiring that all Entitlement Units adopt a Federal Procurement Conflict of Interest Policy prior to receiving the CLFRF funds.

Rich Bahle/Sandra VanHuystee/supported, to adopt the Federal Procurement Conflict of Interest Policy as presented. PASSED

PUBLIC COMMENT

None

BOARD MEMBER COMMENTS

Dorothy Petroskey-stated that the first planning commission meeting with members attending in person was one of the best meetings she has attended to date for the planning commission. She felt that there was good communication and participation from all members.

Debbie Slocombe –asked if it was necessary for Envirologic to start a conversation with EGLE to review the previous sampling performed at the park and whether additional soil sampling will be required. Rich Bahle stated it will be up to EGLE to make that determination.

ADJOURNMENT

Rich Bahle adjourned the meeting at 6:10 p.m.

SANDY VANHUUSTEE, CLERK

Approved as-presented on September 8, 2021